



Vancouver Urban Farming Society Volunteer Treasurer Call for Applicants

About the Vancouver Urban Farming Society

The Vancouver Urban Farming Society (VUFS) works to strengthen urban farming, the commercial production of food in the city, through education, networking, advocacy and business support towards our mission of growing urban farming in Vancouver and beyond. We are a two and a half year old non-profit society that was largely founded and continues to be governed by young urban farmers.

Vancouver's urban farmer movement is dynamic and exciting as various urban farming organizations develop different approaches to growing food in the city. Learn more about the different urban farm organizations and VUFS at www.urbanfarmers.ca.

About the Position

VUFS is looking for a Chartered Accountant or Certified General Accountant to join our volunteer board of directors as Treasurer starting as soon as possible to perform the roles and responsibilities outlined below. Of note in this position is that VUFS is looking to develop more sophisticated financial systems in the medium term and is therefore recruiting a volunteer CA/CGA with the expertise to assist us in doing so.

Roles and Responsibilities

- Sit as a member of the VUFS Board of Directors and attend monthly board meetings and regularly reports to the board on any key financial events, trends, concerns, and assessment of fiscal health
- Manage the finances of the society including the board's review and action related to financial responsibilities
- Administers fiscal matters of the organization
- Provides annual budget to the Board of Directors for members' approval as well as other appropriate financial reports
- Ensures development and Board of Director review of financial policies and procedures
- Works with VUFS staff to develop systems for managing society's finances
- Recommends to the board whether the organization should have an audit and assists in the selection of an auditor, if needed, and meets with them annually
- Works VUFS staff on selecting a society bookkeeper and liaising with them as necessary

How to Apply

Send an e-mail indicating your interest with a brief summary of your experience to Zsuzsi Fodor research@urbanfarmers.ca. Applications will be accepted on a rolling basis until the position is filled.